

**Franklin-Hart Airport Authority  
Franklin County Airport  
Minutes of the Special Meeting  
July 08, 2019  
6:30 P.M.**

Board Members present: Eddie Addison, Chairman; Mike Ward, Vice Chairman; Bill Flowers, Sec/Tres; Mark Brown, George Bennett, Kevin McCraney, Bud Brown

Guests Present: Community Members, Franklin County Commissioner Eddie Wester, and Shane Scoggins, Franklin County Citizen Leader Editor

1. Call to Order

Meeting called to order by Chairman, Eddie Addison at 1830. Eddie Addison asked Mike Ward to open meeting with prayer and pledge to our Nation's Flag.

2. Establishment of Quorum

Eddie Addison stated that a Quorum was present and the business of the Franklin-Hart Airport Authority may proceed. Eddie Addison further stated a "Welcome" to all guests in attendance, in particular to Eddie Wester of the Franklin County Board of Commissioners, and asked everyone to introduce themselves. All guests present made an introduction.

3. Secretary Report

(1) Approval of Minutes for June 11, 2019

The minutes were reviewed by all members. Bill Flowers moved to accept the minutes of the June 11, 2019 Franklin-Hart Airport Authority meeting as now presented. Bud Brown seconded. Motion passed.

(2) Approval of Minutes for June 17, 2019

The minutes were reviewed by all members. Eddie Addison stated that under Unfinished Business, Decision Regarding Airport Lighting, the name of the GDOT representative was Frank vice Fred. The correction was agreed upon by all present. No other substantive corrections were noted in the minutes of the June 17 meeting. Eddie Addison asked for a motion to accept the minutes of the June 17 meeting with the correction noted. Mike Ward moved to accept the minutes of the June 17 meeting with the correction noted. Kevin McCraney seconded. Motion passed.

(3) Approval of Minutes for June 27, 2019

The minutes were reviewed by all members. No corrections or additions were noted. Kevin McCraney moved to accept the minutes as presented. Bill Flowers seconded. Motion passed.

4. Treasurer Report

(1) Budget Committee

Bill Flowers stated a request by then Vice Chairman Mike Ward to form a Budget Committee consisting of Bill Flowers, Kevin McCraney, Mike South and Johnny Cox. As previously noted by Mike Ward, Bill Flowers reiterated the request for the Committee to formulate a budget and make recommendations to the Airport Authority. Several weeks later three of the four members of the committee attended a meeting along with Mike Ward at the airport for the purposes stated. Bill Flowers reviewed a list of eight recommendations at length to all members. During the briefing a request was made by Bill Flowers to the members to review listed recommendations for further discussion at a future meeting. Financial data from Elaine Evans, County Clerk, will be requested to assist in the formulation of a budget.

(2) Other

Eddie Addison requested a motion from the floor to authorize the Airport Authority to disperse funds at the time funding for projects are received, thus removing any delay in the legitimate payment for projects completed or ongoing, referencing Jerry Stratton in particular. Eddie Addison stated the documentation for such a payment of \$267,758.82 has been received and documented by Croy Engineering.

Kevin McCraney moved to disperse \$267,758.82 to Jerry Stratton within 72 hours of receipt of funding. George Bennet seconded. Motion passed.

5. Unfinished (Old) Business

(1) Hanger/Ground Lease/s

Delayed Until Next Meeting

(2) Kilpatrick Hanger Update

Eddie Addison asked for a motion to discuss the lease agreement of the Kilpatrick hangar. Bud Brown moved to open a discussion regarding the lease agreement of the Kilpatrick hangar. Mike Ward seconded. Motion passed.

Extensive discussion followed. Mr. Kilpatrick was given an opportunity to speak with regard to his lengthy time of not placing an aircraft in his leased hangar. He stated that the extensive work being performed on the aircraft and location of the aircraft had contributed significantly to this issue. At this time the discussion resulted in the need to conduct a thorough study of all lease agreements. Mark Brown moved to close the discussion on this subject. George Bennett seconded. Motion passed.

Kevin McCraney moved to rescind the action by the Airport Authority to send a letter to Mr. Kilpatrick stating a number of days to place an aircraft in the hangar. George Bennett seconded. Motion passed.

Further discussion resulted in Mr. Kilpatrick remaining in his hangar and provide him a written lease. Kevin McCraney moved that the Airport Authority take no action with regard to the Kilpatrick hangar at this time. Bud Brown seconded. Motion passed. Further discussion to review all leases, ensure leases reflect FAA regulations, and provide for standardized documents such that all requirements are understood by all parties concerned with the execution of any leases.

(3) Cook Hanger Update

The hangar leased to Mr. Cook does not have an aircraft located in the hangar. Eddie Addison stated that an aircraft must be placed in the hangar, otherwise he is in violation of his lease agreement. Mr. Cook's lease has a ten day remedy clause after receipt of notification of violation. Eddie Addison asked for a motion to send a letter to Mr. Cook advising of the violation via certified mailed. Mark Brown moved to send letter to Mr. Cook via certified mail stating that he is in breach of his lease agreement. Mike Ward seconded. Motion passed. Eddie Addison stated that the letter should reference paragraph 10c and 13 of current lease agreement and be prepared for certified delivery within several days.

(4) On Going Projects Update

Parallel Taxiway Phase I closing out. Taxiway Phase II opens on Aug 13, 2019 at 10:00 am. Runway Electrical Rehab project bid opening on Aug 13, 2019. Process will run through the dates of Aug. 13, 18, 25, and 1st of September. The requirement for Georgia Procurement Registration is now complete. All projects over \$100,000 must be registered on the web site.

(5) AWOS Update

Mike Ward and others completed the hardware transfer from Jackson county and the installation of the AWOS.

(6) Bush hog Update

George Bennett commented that Mike Ward completed the much needed bush hog work. Mike Ward commented that additional tree removal may be needed to provided clearway for approaches. Bud Brown stated that the state may be able to conduct the necessary requirements to conduct any further work on tree removal.

(7) RNAV Update

Delayed to next meeting.

(8) Executive Session

Eddie Addison asked to place the Airport Authority into Executive Session. Kevin McCraney moved to place the Airport Authority into Executive Session. Bill Flowers seconded. Motion passed. All non Authority members exited the meeting spaces.

(9) Reconvene

The Franklin-Hart Airport Authority came out of Executive Session. All non Authority members returned to the meeting spaces.

(10) Terminal/Airport Housekeeping

Eddie Addison asked for information regarding the concrete barriers. Mike Ward and Bud Brown commented on the acquisition of the barriers. Mike Ward will conduct the needed research on the remaining barriers, to include the removal of existing barriers.

(11) Airport Maintenance

Bud Brown provided a list of airport maintenance requirements and suggestions. All members reviewed the list. Mike Ward and Mark Brown volunteered to coordinate the needed maintenance and report at the next meeting.

6. New Business

(1) Bud Brown

Bud Brown commented that as the result of numerous concerned issues that may exist with the Airport Authority, as stated at both the Franklin Board of Commissioners and Hart Board of Commissioners public meetings, a committee be generated to research the purported issues for future review and/or corrective action. Bud Brown moved to form a committee to address the issues of concern that were reported to the Board of Commisioners for both Franklin and Hart Counties and to have the committee consist of Bud Brown, Dick MacSpaden, Steve Whittenberger, plus another as a volunteer. Bill Flowers seconded. Motion passed.

(2) Other

Vote required from Executive Session. Executive session regarding Strickland. Mike Ward restated the motion from Executive Session, "repair the limited access point regarding the Strickland property and place the area in the state that existed prior too construction. This will be accomplished after the current projects, Phase I and II, are completed". George Bennett seconded. Motion passed.

Eddie Addison discussed the possible need for an audit to be conducted on all matters of the financials for the Airport Authority. Kevin McCraney moved that Eddie Addison be allowed to investigate a possible CPA firm that could conduct an audit on the financials of the Franklin-Hart Airport Authority. Further, to start the research with the Toccoa Airport Manager, Will Cox (airport manger), for information to support an audit. Mark Brown seconded. Motion passed.

7. Discussion or Public Comment

None

8. Adjournment

Kevin McCraney moved to adjourn. Eddie Addison seconded. Motion passed